**The Eve Brook Scholarship Fund**

**Application Form**

If possible, please complete this form online, available at [www.evebrookfund.org.uk](http://www.evebrookfund.org.uk), where you will find more information on the awards available. Save the form to the hard drive on your PC. Your supporter, that is your Personal Adviser or social worker or teacher, can assist you to complete the form with you, if you wish.

**Data Protection - GDPR**

The information that is provided by you on this form is required for the purpose of assessing your eligibility and suitability for a grant from the Eve Brook Scholarship Fund. This information will be disclosed to the trustees and administrators of the Eve Brook Scholarship Fund only.

Your application for funding may be discussed with Birmingham Children’s Trust or Birmingham City Council, as they may be more able to provide the funding than the Eve Brook Scholarship Fund.

Information provided by you will be checked for accuracy and stored securely. It will not be passed on without your written approval.

From time to time the Eve Brook Scholarship Fund may write to you to let you know of other services we can offer you.

If you do **not** wish us to keep in contact with you please mark this box

**PLEASE READ THE GUIDANCE NOTES ON PAGE 6 OF THIS APPLICATION FORM AND COMPLETE ALL RELEVANT SECTIONS OF THE FORM.** You may include any additional information on separate sheets and attach them to your application form.

**Please send your completed application to**:

Sarah Barker, c/o Eve Brook Fund, PO Box 18145 Birmingham B13 3QU

For enquiries please call Sarah Barker on 07917172614 (work mobile).

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| **1 ABOUT YOU** | |
| First name | Date of birth |
| Family Name | Mobile Phone |
| Address | |
| Postcode | Email |

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| **2 APPLYING FOR SUPPORT ON AN EXISTING COURSE OR A NEW COURSE** |
| * Which school, college or other educational institution is the course at? Please provide the name and address. |
| * For what qualification are you/will you be studying? * Please give course details, subjects and level of course. * **Briefly describe** the type of support you are seeking from the Fund (see **Guidance Notes** below for the types of support the Fund offers) |
| * Please give the start and end dates of the course.   Start End Full/Part time   * Have you got a confirmed offer? Yes/No * Have you already started this course? Yes/No |

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| **3 FINANCIAL SUPPORT REQUESTED** |
| **Please set out below how much money you are requesting for each academic year and precisely what it is for. Please be as precise as possible about costs. The headings provide guidance only. You only need to fill in a section if it’s relevant to you.**  **Course fees** – (the fund will only pay these where they cannot be funded in another way - for example a student loan)  **Living costs**  **One-off items of equipment, books etc**  **Travel Expenses**  **Child care**  **Exceptional items**  **Other Information**  **Total for the year £…………**  **Number of years** |

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| **4. YOUR FINANCIAL CIRCUMSTANCES** |
| What is your current source of income?   * Young person in care – income from Children’s services Yes/No * Care Leaver – income from personal allowance Yes/No * Care Leaver – income from benefits or earnings? Yes/No * Other – please give details (e.g. student grant) Yes/No |
| Do you get any other help with study costs (such as from the Care Leavers Service or other source)? Please give details and ask your supporter for help with this section if required. |
| Are you entitled to a student grant or loan? Yes/No  Have you applied for a student grant or loan? Yes/No  Has a student grant or loan been agreed for you? Yes/No |
| Is there anything else you would like us to know about your finances? |

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| **DECLARATION**  **I confirm that the information I give above is accurate. I understand that if it is found to be misleading or incorrect, any monies awarded will be recovered in full.** | |
| Signature | |
| Print Name | Date |

**5. YOU WILL NEED A SUPPORTER TO PROVIDE A SUPPORTING LETTER FOR YOUR APPLICATION**. Your supporter could be your Personal Adviser/Social Worker/Foster career/ Teacher or any other responsible adult.

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| **ABOUT YOUR SUPPORTER** | |
| Name | Job title |
| Address  Postcode | |
| Email | Telephone |
| **SUPPORTER’S LETTER GUIDANCE NOTES** | |
| Supporters can be professionals (Social Workers, Personal Advisers, etc) or carers who can vouch for the young person. Supporters are asked to write a short letter to be submitted with the form. The letter should answer the following questions: | |
| * Confirm dates young person was in care, and date of leaving care * Confirm current source and amount of income * Confirm entitlement to care leaver services * Confirm eligibility and receipt of other funding sources such as: Care Leavers Grants & support, UK Student Grant /Loans, Other charitable funding, bursaries etc * Tell us a bit more about the young person that is applying. * How will the support of the Fund help/encourage them to achieve their educational ambitions? | |
| **MONITORING (Supporter to complete)** | |
| Name of Young Person | |
| Date of birth Gender | |
| Ethnicity | |
| Disability | |
| Any parenting responsibilities | |
| Supporter’s name and signature:  Date: | |

GUIDANCE FOR COMPLETING THE APPLICATION FORM

This completed application form gives us the information we need to assess applications for grants and awards from the Eve Brook Scholarship Fund. Trustees meet 5 times a year to discuss applications but you can apply at any time of the year.

The Fund offers a number of awards and these are open to any Birmingham care-leaver between the ages of 16 and 25, who wants to study at university. Exceptionally the Fund will support young people on a course at level 3 (equivalent to A levels) if they are on a journey to higher education (Levels 4 to 8 awards).

The support offered by the Eve Brook Scholarship Fund include:

* **Scholarships**: to cover all or part of a young person’s fees and / or living expenses on college or university courses.
* **General Bursaries**: to cover ongoing expenses at college, such as books and travel expenses and childcare arrangements;
* **A Postgraduate Bursary** of £3000 (paid in 3 instalments) to students on Masters programmes who are in receipt of the new postgraduate loan. This scheme has been developed in association with Birmingham Children’s Trust 18+ Care Leavers Service.
* **One‑off grants**: for particular expenses, such as musical instruments, books, sporting equipment, artists’ materials, study trips and so on;

In completing your application form make sure you make it clear what the sort of support you are applying for. The Trustees may ask to see you to discuss your application.

The applicant should complete the first **FOUR sections** of the form in as much detail as possible. In making a decision Trustees will require estimates of the costs of the support you are seeking.

**You will need a sponsor/supporter** to provide a covering letter for your application. This could be your Personal Adviser/ social worker/ teacher/ foster carer or any other responsible adult. They should complete Section 5.

**Your sponsor/supporter should advise you if you need help filling out this application.**

If you need any additional help or information, please contact us on 0121 464 1229 (ask for Sarah Barker) or email us at [evebrookfund@gmail.com](mailto:evebrookfund@gmail.com)

Further information is available at [www.evebrookfund.org.uk](http://www.evebrookfund.org.uk)

The Eve Brook Scholarship Fund, Charity no: 1074725

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